

MUNICIPAL BOARD MEETING MINUTES HELD ON 28th JULY 2020 AT THE GOVERNOR'S BOARDROOM

PRESENT MEMBERS

- | | |
|----------------------------|-------------------------------|
| 1. Mr. Peter Bita | Chairman |
| 2. Mrs. Cecilia Ondima | Vice Chairman |
| 3. Mr. Zablon Onchiri | Member |
| 4. Mr. Simeon M. Bogonko | Member |
| 5. Mr. Evans Onduko | Member |
| 6. Mr. Charles O. Nyamboga | Member |
| 7. Mrs Alice Moraa Obwori | Member |
| 8. Mr. Josephat Gori | Member |
| 9. Mr. Jackson Mogusu | Municipal Manager / Secretary |

AGENDA

1. Introduction of the New Board Member
2. Confirmation of Previous minutes
3. Matters arising.
4. Finance report 2019 - 2020
5. Transferred functions from Environment.
6. Election of the chair of infrastructural sub-committee.
7. Board Management.

Min 01/28/7/2020 Introduction

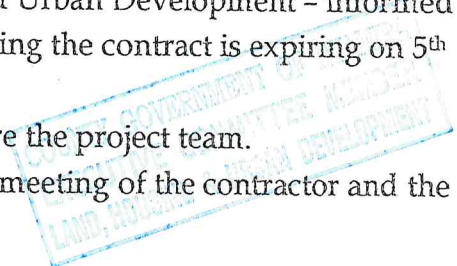
County Executive Committee Member introduced Miss Margaret Oyaro Kwamboka representing the Youth.

Min 02/28/7/2020 -Confirmation of Previous Minutes

- The National Hygiene Program has commenced.
- Mr Onchiri clarified the urgency of the meeting between the Board and the Engineer.
- He also informed the Board of NO role of the County Government in Kazi Mtaani.
- Confirmation of 20th May 2020 - minutes was differed to the next meeting.

Min 03/28/7/2020 - Matters arising

- CECM - Land Housing, Physical Planning and Urban Development - informed the board that the project base is worrying noting the contract is expiring on 5th August 2020.
- The infrastructure to meet the contractor before the project team.
- The board advised on the need to have a joint meeting of the contractor and the infrastructure committee.



- The circulation agenda- the chairman emphasized on the administration officer who will be taking minutes.
- The board directed management to identify and administrator to take minutes during the Board Meetings.

Min 04/28/7/2020 - Finance Report 2019-2020

- Deferred to the committee of finance and administration.
- Before the next board meeting, agenda 4 should be done by the next meeting 2 days prior to the next board meeting.

Min 05/28/7/2020 - Transferred functions from Environment

- The manager informed the Board on the transferred function of garbage solid waste management function from the department of Environment.
- The function includes the transfer of 11 casuals who loads and offloads Garbage from the tractor and 4 casuals who work at the dumpsite.
- The manager sought approval from the board to pay the 15 casuals.
- The chairman noted the critical role of the casuals hence the board approved their payment.

Min 06/28/7/2020 - election of the chair of infrastructural sub-committee

The Chairman requested the sub-committee to agree on the chairman.

The CCO communicated that they failed to agree. The chairman conducted a secret ballot.

	<u>Tallying</u>
Mr. Ombati =	1 1 1
Mr. Onduko =	1 1 1

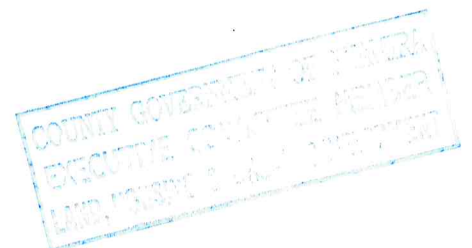
The Votes Tied.

	<u>Tallying</u>
Mr. Ombati =	2
Mr. Onduko =	4

The committee resolved Mr. Onduko to be the chair of infrastructural committee.

Min 07/28/7/2020 - Board Management

- Finance to be discussed in the next meeting.
- The board meeting notices to be done on time.

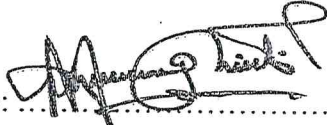


- Relating more to the county assembly than the board.
- Conduct of Board members.
- Functionality of the role of the office of the manager
- Substantive evidence should be tabled before the committee.
- Personalities should not be tainted and undermined.


A. O. B

- Meeting with the municipal M. C. A's
- Meeting with Land, Housing, Physical Planning and Urban Development Assembly committee.
- The meeting to be called.
- Benchmarking - Covid 19
- Retreating - voluminous amount in our files
 - IDeP, CUIDs, Annual investment Plan
- Mr. Ombati - contact cards for Board members.
- Training of sub-committees
- The retreat of Board members in line with Covid 19 regulations.
- Timelines on issues/work plan.

Prepared by:

Signature:  Date: 30th / Sept / 2020

Secretary

Signature:  Date: 29th September, 2020

Chairman


 COUNTY GOVERNMENT OF TETEN
 TECHNICAL OFFICE
 LAND, HOUSING & URBAN PLANNING